



Aerodrome Management Services Pty Ltd

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Replacement Certificate and/or Card Request

Your Personal Details			
Title		Full Name	
Your USI Number			
Address			Post Code
Email			
Phone			
Course Details			
Course Title		Date Attended (Approximately)	
Reason for Re-Print			
Nationally Recognised Training: <input type="checkbox"/> Qualification and Transcript of Results (Units) <input type="checkbox"/> Statement of Attainment <input type="checkbox"/> ARO Card (Only)		Non-Nationally Recognised Training: <input type="checkbox"/> Certificate of Completion <input type="checkbox"/> Certificate of Attendance	
Signature		Date	

Payment Details (Certificates will be issued when payment has been made)	
<input type="checkbox"/> Please charge my credit card \$27.50 (inclusive of GST) for a replacement Statement of Attainment. <input type="checkbox"/> Please charge my credit card \$55.00 (inclusive of GST) for a replacement Qualification and Record of Results. (Note: Electronic copies of certificates can be emailed free of charge.) <input type="checkbox"/> Please charge my credit card \$16.50 (inclusive of GST) for a replacement ARO Card.	
Name on your card	Signature
VISA/MASTERCARD Card Number: Expiry Date: /	<i>Please note credit card payments incur a 2% processing fee. We will contact you for the CCV number.</i>

Admin Use Only			
<input type="checkbox"/> Fee has been paid/Invoice reference:	Initial	Date	
<input type="checkbox"/> Certificate sent	Initial	Date	
<input type="checkbox"/> Copy of this form uploaded to student logbook on WiseNet	Initial	Date	

Document Name: AMS RTO Replacement Certificate Request Form
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